



Notice of Intent Regarding Early Intervention

Date: _____

Dear _____

This is to notify you that action for your child, _____
is being _____proposed or _____refused.

The action(s) and reason(s) are as follows:

EI service as currently found on the IFSP:

EI Service	Begin Date	End Date	Frequency	Length	Intensity	Method	Setting

Proposed EI service change to IFSP:

EI Service	Begin Date	End Date	Frequency	Length	Intensity	Method	Setting

If you would like to discuss the above information, please contact me at _____.

You have the right to appeal any decision made at the IFSP meeting concerning the above proposed or refused action(s). Please refer to the enclosed Early Intervention Child & Parent Rights form which explains your right to request mediation, resolution hearing, due process or to file a complaint.

Sincerely,

EI Service Coordinator